

MEETING MINUTES			
Meeting Name	Theddlethorpe GDF Working Group – Meeting 2		
Meeting Date	26.11.2021	Meeting Time	14.00-16.00
Type of Meeting	Phone Call <input type="checkbox"/> Virtual/ Conference Meeting <input checked="" type="checkbox"/> In Person <input type="checkbox"/>		
Location	MS Teams		
Attendees			
Independent Chair	<ul style="list-style-type: none"> Jon Collins (JC) 		
Independent Facilitator	<ul style="list-style-type: none"> Victoria McCusker (VM) 		
Lincolnshire County Council	<ul style="list-style-type: none"> Cllr Martin Hill (MH), Leader Andy Gutherson (AG), Executive Director of Place 		
East Lindsey CC Leader (Observers)	<ul style="list-style-type: none"> Cllr Craig Leyland (CL), Leader Michelle Sacks (MS), East Lindsey Deputy Chief Executive (Growth) 		
Theddlethorpe All saints St Helen's Parish Council	<ul style="list-style-type: none"> Mr Carl Richardson (CR), Chair (Apologies) 		
RWM	<ul style="list-style-type: none"> Kate Atha (KA), Community Engagement Manager Kieran Somers (KS), Site Evaluation Manager Michelle Bailes (MB), Secretariat Craig Taylor (CT) Communications Manager Justin Chamberlain, Head of Campaigns (JuC) 		
Independent Evaluation	<ul style="list-style-type: none"> Anne Milburn (AM), Traverse 		

External attendees by invitation	<p>Environment Agency:</p> <ul style="list-style-type: none"> • Dr. Candy Lean, Nuclear Waste Assessor • Eddie Osundu, Nuclear Regulator • Caroline Richards, Senior Stakeholder, Engagement and Comms (Nuclear new build, Radioactive Waste and Regulation) <p>Office for Nuclear Regulation:</p> <ul style="list-style-type: none"> • Dr Peter Howden, Principal Inspector - Nuclear Liabilities Regulation • Daniel Jones, Communications Manager
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Item	Discussion	Actions	Lead	Target Completion Date
1	<p>Introductions Chair asked all attendees to provide a brief introduction to themselves and reminded the groups that external attendees: Environment Agency and Office for Nuclear Regulation would be joining the group later to discuss their role.</p>			
2	<p>2.1 Conflict of Interest Declarations The members were asked by Kate Atha to return these if they had not done so already.</p> <p>2.2 Minutes & Agenda /Actions Chair requested that the minutes, agenda, and actions were circulated together prior to the meeting.</p>	<p>2.1 Agreed – Members</p> <p>2.2 Agreed – RWM</p>	<p>Michelle Bailes</p> <p>Kate Atha</p>	<p>03/12/21</p> <p>03/12/21</p>
3	<p>3.1 RWM updated WG An overview of experiences from engagement activity to date was provided and RWM gave commitment regarding further events in the new year.</p> <p>3.2 Community Issue/ Response log In the process of being developed by RWM.</p>	<p>3.1 Future engagement at other locations planned. WG will be updated accordingly.</p> <p>3.2 Currently being developed by RWM</p>	<p>Kate Atha</p> <p>Kate Atha</p>	<p>03/12/21</p> <p>30/01/22</p>

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	<p>3.3 WG requested workshop Requested meetings on critical items.</p>	3.3 Agreed – RWM	Craig Taylor	31/11/21
4.	<p>Regulation: Introduction to the role of the Environmental Agency and the ONR Presentation by both EA and ONR:</p> <p>4.1 EA and ONR introduced their teams and roles in the context of the GDF process and provided an overview of their involvement in different stages of the process. It was stated that Eddie Osundo would be the EA's Single Point of Contact for this Working Group. Both LCC and ELDC stated that it has strong and well-established relationships with the EA, in relation to Flood Protection and Flood Defence for example, and that there needs to clarity about the EA's regulatory role from the outset: this clarity will be especially important for any future discussions, for example any discussions regarding significant additional investment opportunities. A committed to providing a summary document to the WG members that sets out how the two functions of the EA, advisory and regulatory work. The EA explained that they had no statutory role in the site selection process but would be able to act in an advisory capacity. The ONR explained that their key role for GDF related to Safety, Security, Transport, Conventional Health & Safety and Safeguarding.</p>	4.1 EA to provide a summary note for Working Group members.	EA/RWM	31/12/21
5.	<p>Workstream 1: Engagement and communications update: Issue's survey (for approval); Objector Liaison (for approval).</p> <p>5.1 WG– Justin Chamberlain (JuC), Head of Campaigns for RWM presented a proposal regarding community issues surveys, which was then discussed between the members. WG suggested a wider demographic of households would be more useful than the lower numbers proposed using a sampling methodology.</p> <p>5.2 WG requested a breakdown on the process for selection of households.</p>	<p>5.1 JuC / RWM to consider procurement for a larger survey. The proposal considered here Agreed.</p> <p>5.2 JuC will provide a note on how the survey is</p>	<p>JuC/RWM</p> <p>JuC</p>	<p>30/12/21</p> <p>30/12/21</p>

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	<p>5.3 Craig Taylor (CT) provided an update on media coverage. Also, proposed short run of paid social media posts (6 weeks). CT also updated on events programme and web-based virtual exhibition to commence in December.</p> <p>5.4 KA and JC proposed an approach to liaison with objector groups based on initial telephone discussions and seeking potential representatives.</p>	<p>conducted on a sample basis</p> <p>5.3 CT to continue to update WG on future events.</p> <p>5.4 Approach was agreed by WG</p>	<p>CT</p> <p>KA/JC</p>	<p>30/12/21-30/04/22</p> <p>25/01/22</p>
6.	<p>Workstream 2: Search Area Workshop update and next steps</p> <p>6.1 KS presented an overview of the Search Area Identification Workshop held on 18th November and the key outcomes in terms of the proposed Search Area and priorities for further detailed studies during a potential Community Partnership phase.</p>	<p>6.1 KS to issue note of the workshop and outcome to the WG.</p>	<p>KS</p>	<p>07/12/21</p>
7.	<p>Workstream 3: Preparing for Community Partnership</p> <p>7.1 Introduction, key deliverables and next steps for CP preparation were presented to members by KA</p> <p>7.2 KA explained that there had been a slow start to take up of invitations to join a Stakeholder Group.</p>	<p>7.1 Next steps agreed</p> <p>7.2 AG offered support. KA to organise meeting with AG.</p>	<p>KA</p> <p>AG/KA</p>	<p>Completed</p> <p>15/12/21</p>
8.	<p>Looking Ahead to next Working Group Meeting – Key KS presented the key milestones in the next 8 Weeks and requirements of WG members in terms of reviewing documents etc.</p>	<p>Activities and requirements noted by the WG.</p>	<p>KS</p>	<p>Completed</p>
9.	<p>AOB</p> <p>9.1 Communication- Salary of chair was mentioned in conversations on social media and face to face engagement. RWM agreed response provided: that the salary was comparable to salaries of those of similar professional consultant roles.</p> <p>9.2 Site Visits</p>	<p>9.1 Agreed – Communication To go out when approved not prior on such matters.</p> <p>9.2 RWM to explore potential for WG members to visit sites relevant to GDF programme.</p>	<p>KA</p> <p>KA</p>	<p>Completed</p> <p>07/22</p>

Item	Discussion	Actions	Lead	Target Completion Date
10.	Date of next meeting	25 January, 2022 14.00 – 16.00	WG	25.01.22