

<b>MEETING MINUTES</b>	
<b>Meeting Name</b>	Theddlethorpe GDF Working Group - Meeting 3
<b>Meeting Time</b>	14.00-16.00
<b>Meeting Date</b>	25.01.22
<b>Type of Meeting</b>	Virtual/ Conference
<b>Location</b>	MS Teams
<b>ATTENDEES</b>	
<b>Independent Chair</b>	Jon Collins (JC)
<b>Independent Facilitator</b>	Victoria McCusker (VM)
<b>Lincolnshire County Council</b>	Cllr Martin Hill (MH), Leader
	Andy Gutherson (AG), Executive Director of Place
<b>East Lindsey CC Leader (Observers)</b>	Cllr Craig Leyland (CL), Leader
	Michelle Sacks (MS), East Lindsey Deputy Chief Executive (Growth)
<b>Theddlethorpe All saints St Helen's Parish Council</b>	Mr Carl Richardson (CR), Chair
<b>RWM</b>	Kate Atha (KA), Community Engagement Manager
	Kieran Somers (KS), Site Evaluation Manager
	Michelle Bailes (MB), Secretariat
	Craig Taylor (CT) Communications Manager
	Anneline Wilson (AW) Lincolnshire Communications Lead
	Laura Stones (LS) Grants Manager Mike Brophy (MB) Head of Social Impact
<b>Independent Evaluation</b>	Anne Milburn (AM), Traverse

Item	Discussion	Notes	Actions	Lead	Target Completion Date
1	Introductions				
	1.1 Verbal Update		Verbal update	Chair /KA	Completed
	1.2 WhatsApp Discussion		1.2 RWM Comms team to review options for use of WhatsApp	CT/AW	10/02/2022

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2	2.1 Conflict of Interest Declarations	None Declared		Chair /KA	Completed
	2.2 Minutes & Agenda /Actions	Chair requested at previous meeting that the minutes, agenda, and actions were circulated together prior to the meeting.	To be actioned at for next meeting RWM	Chair/ KA	Completed
3	3.1 RWM and Chair received a meeting request from local resident	Resident is a member of the GOTEK group	Meeting to take place with RWM and JC w/c 24 <sup>th</sup> Jan.	KA/JC	Completed
4	4.1 Workstream 1. Engagement and Communication update (CT and AW).	<ul style="list-style-type: none"> <li>Planned event dates, to be circulated</li> </ul>	Dates for events in Theddlethorpe and Mablethorpe during March and April to be circulated	CT/AW /KA	08/02/2022
		<ul style="list-style-type: none"> <li>Reddit Forum – RWM to pilot a ‘Ask Me Anything’ forum following a positive response from a younger audience using Reddit</li> </ul>	RWM to pilot event	CT/KA	

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		<ul style="list-style-type: none"> <li>Newsletters outlining processes relating to the announcement of the search area to be sent. Will also explain what a community partnership is and explaining CIF funding,</li> </ul>	Newsletter to be sent by 08/02/23	CT	
		Surveys into awareness and opinions on GDF are planned during February and March: <ul style="list-style-type: none"> <li>focus group</li> <li>Telephone Interviews</li> <li>250 Face to Face interviews also scheduled during this period.</li> </ul>	RWM to deliver plan	AW/CT	Results expected March 2022
	4.2 RWM name change to NWS (Nuclear Waste Services - NWS)	WG had concerns that there may be confusion relating to the name change and requested this was acknowledged by RWM.	RWM Noted concern and will raise within RWN	KA	Completed

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	4.3. Opposition	Approach required so that RWM can work with groups opposing this work. Agreed need elected representatives from such groups to establish a route for communication.	WG Agreed, RWM to action.	KA/JC	28/02/2022
	4.4 Working Group GDF Site visits so WG can better understand issues involved	Visit 1: Dungeness decommissioned Power Station	WG agreed to forward expression of interest, RWM to action.	CT/KA	01/04/2022
		Visit 2: LLWR – Low Level Waste Depository, RWM will look to arrange shortly after visit 1.			
		Visit 3: Finland GDF (Mid/late 2022).	WG agreed to forward expression of interest.  RWM to approach WG mid/late 2022 with further details.	CT/KA	01/06/2022
5	5.1 Workstream 2: Search Area approval and plans for announcement.	WG agreed to endorse proposed Search Area subject to provision of an amendment to the Search Area Identification Workshop note to augment explanation of why other wards were not included at this stage.	5.1 Presentation made to WG. (Papers submitted to WG prior to TWG meeting).	KS	Completed; Recommendation approved

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	5.2 Search Area Announcement	Agreement for the WG Chair Jon Collins to announce the Search Area on 08/02/2022 was reached by the WG	5.3 RWM noted and WG Chair will action announcement supported by RWM comms team leader CT	JC/CT	08/02/2022
	5.3 Following SA announcement comms team would like to send leaflets and letters to all households within the Search Area	Leaflets and letters to be sent out later in February to describe the Search Area and provide detail of upcoming related events	5.4 WG agreed and RWM to action	CT	22/02/2022
	5.4 Future work	Key activities of WG to follow and approve prior to CP launch	RWM Comms team planned to action WG recommendations.	CT	04/03/2022
<b>6</b>	6.1 Workstream 3. Preparing for Community Partnership (CP) next steps.	Policy requirements relating to onboarding CP members were discussed	Presentation	KA	Completed
		Work to develop Community Partnership includes WG to finalise CPA	WG Requested longer period to action Workstream 3 activities. RWM agreed to look at other approaches to support activities in between WG meetings.	KA	24/02/2022
<b>7</b>	7.1 Community Investment Funding process, programme and		7.1 Presentation	LS	Completed

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	next steps requested				
	7.2 WG requested additional sessions relating to local level of funding, before community partnership, if agreed		7.2 RWM agreed to action	LS	24/02/2022
<b>8</b>	8.1 Looking Ahead to next Working Group Meeting	Key milestones in the next 4 weeks presented and requirements of WG members in terms of reviewing documents etc.	8.1 Activities and action noted by the WG.	KS	Completed
	8.2 WG requested additional workshops to be held by RWM subject matter experts to support WG activity.		8.2 RWM agreed to action.	KA	30/03/2022
<b>9</b>	AOB		None		Completed
<b>10</b>	Date of next meeting		24/02/2022 14:00-16:00	WG	24/02/2022