

<b><u>MEETING MINUTES</u></b>	
Meeting Name	Theddlethorpe GDF Community Partnership (CP) – Meeting 2
Meeting Date	19 January 2023
Meeting Time	13.00 – 15.30
Type of Meeting	In Person / Virtual
Location	Coastal Centre, Victoria Road, Mablethorpe, Lincolnshire, LN12 2AQ
<b><u>ATTENDEES</u></b>	
Independent Interim Chair	Jon Collins (JC)
Community Partnership	
Nuclear Waste Services (NWS) Representative	Duncan Flint (DF), Interim Community Engagement Manager
Council Representatives	<p>CLlr Martin Hill (MH), Leader - Lincolnshire County Council            CLlr Craig Leyland (CL), Leader - East Lindsey District Council            CLlr Simon Acklam (SA), Parish Council Representative, Withern &amp; Theddlethorpe            CLlr Daniel Richardson (DR), Town Council Representative – Mablethorpe &amp; Sutton</p>
Voluntary Sector Representatives	<p>Tammy Smalley (TS), Head of Conservation – Lincolnshire Wildlife Trust            Rob Druce (RD), Station Manager - Mablethorpe Coast Watch            David Fannin (DAFA), CEO – Lincolnshire Community &amp; Voluntary Service (LCVS)            Ken Smith (KS), Chair – Guardians of the East Coast (GOTEC)</p>
Business Sector Representatives	<p>Gareth Rowland (GR), Director - Holivans Caravans Ltd            Carl Richardson (CR), Director – Dunes Family Entertainment Centre Ltd; Managing Director – Dunes Food Events Company Ltd</p>
Observers	<p>Andy Gutherson (AG), Executive Director of Place – Lincolnshire County Council            Mike Gildersleeves (MG), Assistant Director, Planning &amp; Strategic Infrastructure - East Lindsey District Council (attending in the stead of Michelle Sacks)</p>
Nuclear Waste Services	<p>Sam King (SK), Head of Community Engagement and Site Evaluation            Anneline Wilson (AW), Communications Lead            Andrew Painter (AP), Site Evaluation Manager            Mike Brophy (MJB), Head of Social Impact            Victoria Mana (VM), Secretariat</p>

<b><u>APOLOGIES</u></b>	
Observer	Michelle Sacks (MS), Deputy Chief Executive (Growth) - East Lindsey District Council
Please note that quorum achieved for this meeting as all members present	

Item	Discussion	Notes	Actions	Lead	Target Completion Date
1	Introductions, apologies and opening remarks	All attendees introduced themselves and apologies given		Chair	Completed
	Membership Update	Membership has increased since the November meeting. All council and voluntary sector places now full; one new business member appointed, leaving two more places to be filled	TS offered to help DF with finding two more business members. DF to follow up	DF/TS	Before 16 February 2023
2	Approval of minutes from previous meeting	Minutes noted as being true and correct with no matters arising		Chair	Completed
	Declaration of Interests (Dols) (any new / changes)	Noted that Dols will be a standing agenda item at each meeting. For this meeting, only debate is taking place and no decisions to be made. Therefore, no limitations on any members on this occasion  RD / KS / DAFA all declared they have made pre/Community Investment Funding (CIF) applications		Chair	Completed

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		Conflict of Interest Guidance Paper to be compiled for discussion at next meeting	DF to write paper	DF	9 February
3	Communications and Engagement Update	<p>Issue 3 of 'The Voice' newspaper to be distributed in the Search Area early/mid-February</p> <p>NWS media briefing for site evaluation studies to take place in Lincolnshire end of February/early March. This is to inform which studies are underway (rather than to give results of any findings)</p> <p>Series of upcoming engagement events (based on 'Movie Night' format) 23 February to 11 March. Subject matter experts (SMEs) will be on hand to answer any questions. All CP members invited</p> <p>Observation made that the information provided by NWS is not always consistent. Important that the messaging is reliable and relates specifically to Theddlethorpe rather than to GDFs in general. Chair recognised that, as this is a developing</p>	<p>AW to share the draft press release at the February CP meeting</p> <p>AW to share with members via email the details in advance of these events</p>	<p>AW</p> <p>AW</p> <p>AW</p>	<p>Mid-February</p> <p>16 February</p> <p>16 February</p>

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		<p>project, it is hard to be specific about detail around Theddlethorpe and the challenge is that the detail will change over time. Important to be as consistent and as clear as possible</p> <p>Discussion around independent surveys conducted on behalf (but independently) of NWS. Concern that the wrong message may be conveyed if survey staff are not fully briefed with accurate information</p>			
		Request for more information re their methodology and question format, eg, how do they select their audience?	AW to provide details of survey on the comms update for next CP meeting	AW	16 February
		Several members asked if the CP would receive feedback from these surveys?	AW to provide survey feedback results when available	AW	Ongoing
		Suggestion made that any questions in the survey should be signed off by the CP	NWS representative on the CP agreed to bring the surveys to the CP for input before they are issued	DF	Ongoing ahead of each quarterly survey
		Clarity needed for what the CP and NWS do separately	March meeting to include substantial agenda item for engagement / Programme of	Chair/DF	16 March

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		<p>Head of Canadian NWMO coming to visit the CP areas in the spring. This will facilitate an insight into an international GDF siting programme</p> <p>AW compiling the membership page for the website</p> <p>AW updated the CP on a significant milestone in the French siting programme - ANDRA (French GDF authority) submitting their planning licence this week for their GDF</p>	<p>Activities proposals / recommendations</p> <p>Invite the Canadian NWMO representative to the CP meeting on 20 April</p> <p>Email the members to request some wording to accompany their photograph</p> <p>Keep CP informed of any GDF international development</p>	<p>Chair/DF</p> <p>AW</p> <p>AW</p>	<p>Early April</p> <p>Ongoing</p> <p>Ongoing</p>
4	Site Evaluation Update – Theddlethorpe Gas Terminal Site, other interests	<p>Presentation given on other interests for the Theddlethorpe Gas Terminal Site</p> <p>TS advised that she sits on the Working Group for the Hydrogen Network pipeline and has vested interests in the planning and development of this project</p>	<p>TS will notify the CP if any other interests arise in relation to the Lincs Wildlife Trust and will keep AP informed</p>	<p>AP</p> <p>TS/AP</p>	<p>Ongoing</p>

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		<p>A CP member asked if any of the licences for oil exploration are to be potentially awarded for the area proposed for the GDF</p>	<p>AP advised that this is currently unknown and would need to be clarified in the future</p>	<p>AP</p>	<p>Ongoing</p>
		<p>Wash Tidal Barrier Project discussed – Noted that several issues have been highlighted around this project. A number of CP members expressed opposition to this development</p> <p>It is also understood that National Grid discussions are ongoing but further south in the county</p> <p>Question arose that if the gas terminal site is secured by another party, does the GDF siting process end or do we look for another potential site within the Search Area? NWS responded that the current focus is on the Theddlethorpe Gas Terminal Site for the surface facility and the inshore area for the underground facility. NWS will continue to evaluate the Search Area – it may be necessary to look at alternative surface sites within</p>	<p>AP requested that CP members provide any relevant updates relating to their organisations of any new competing projects or progress with existing ones</p>	<p>All/AP</p>	<p>Ongoing</p>

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		<p>the Search Area as the situation evolves</p> <p>Also noted that the surface facility could potentially be shared with another user</p>			
5	CIF Discussion, Proposals and Options	<p>CIF was debated to form the basis of a paper which will help to facilitate decision making at the February meeting</p> <p>Funding administration to be managed by NWS on behalf of the CP</p> <p>Areas of discussion - 1 – Strategic Approach / Local Criteria 2 – Funding Year 3 – CIF Panel (CIP)</p> <p>1 – Strategic Approach / Local Criteria</p> <p>Summary of discussion / comments made by CP members -</p> <p>Need for a flexible approach – avoid being overly prescriptive. Keep the criteria broad but focus on community, wellbeing and access to services</p>	Report to be written based on outcomes of this meeting, and for this to be presented at February meeting	<p>MJB/DF/JC</p> <p>MJB/Laura Stones (LS)</p>	<p>9 February</p> <p>Ongoing</p>

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		<p>The funding must benefit residents / organisations in the Search Area</p> <p>The CP can change its local criteria</p> <p>CP members agreed that the initial local criteria should include provision for education, skills and training as this would address deprivation issues in the Search Area</p> <p>Provide a legacy which offers a benefit for the future</p> <p>Several CP members mentioned the idea of using CIF to compliment match funding and multi-year projects in order to get the biggest multiplier</p> <p>CP member acknowledged that, whilst tourism is important to the area, the CP should consider broader sectors for CIF support. Also recognition of barriers which may stop new businesses coming to the area</p>	<p>CP members need to define what they mean by legacy. To be discussed at next meeting</p>	<p>CP members</p>	<p>16 February</p>



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		<p>Several CP members recognised that access to services, eg, health &amp; wellbeing and training &amp; education is a challenging issue for members of the community</p> <p>Be aware of local scepticism and low level of trust in the councils</p> <p>The observer for LCC made a point of clarification - the remarks and perception of the councils are acknowledged, but please note that councils are present to facilitate the process and currently hold a neutral position towards GDF</p> <p>MJB confirmed that the Working With Communities policy states CIF may not to be used to 'fill shortfalls in local authority budgets' (para 6.71) and that this should be understood externally</p> <p>The website should clearly define the role of each CP member to help overcome the sensitivity around</p>			

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		<p>the roles of the councils on the CP</p> <p>Beneficial to connect with external advisers/officers who are objective and knowledgeable people</p> <p>Understand the range of current funded projects in the area to gain an overview of what is going on locally</p> <p>Commission a piece of work to fully understand the demographic profile and needs of the area</p> <p>MJB noted - CP need to manage community expectations around CIF local criteria and timing</p> <p>Can we identify any existing projects which might be coming to an end where CIF could be used to extend them? However, be mindful of not upsetting the community and so do not follow previous projects without properly assessing them first</p>	<p>TS has access to a list of some local projects, eg, East Lindsey Quality of Life – TS to send this list to MJB</p> <p>MJB to contact the Council CP members / observers to bring this information together in a commissioned report</p>	<p>TS/MJB</p> <p>MJB</p> <p>MJB</p>	<p>3 February</p> <p>9 February</p> <p>April 2023</p>

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		<p>Cost of living assistance – working with energy efficiency for improving homes within the Search Area</p> <p>An idea was mooted for residents in the Search Area to have their council tax bill reduced for a period of time. However, this was deemed to be impractical as a working idea</p> <p>Summary of the Chair –</p> <p>Chair recommended that we focus on improving the quality of lives and that funding can be spent on the collective good or on giving clear benefit to individuals, the latter being the preferred option</p> <p>2 – Funding Year</p> <p>Options –</p> <p>1. July 2022–July 2023</p> <p>2. April 2023–April 2024</p> <p>3. October 2022–September 2023</p> <p>Recommendation to go with Option 1 if the CP can secure a small number of large value</p>			

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		<p>deliverables up to July 2023</p> <p>Several CP members noted –</p> <ul style="list-style-type: none"> <li>- it is important to include the smaller projects as well as the larger ones</li> <li>- could smaller projects feasibly be included in the first run of funding as well as the larger ones</li> </ul> <p>3- CIF Panel</p> <p>Summary of discussion / comments made by CP members -</p> <p>There were a variety of CP member views on internal / external membership, council representation and local versus wider community involvement and whether the Chair of the CIP should be a member of the CP</p> <p>Panel should be a smaller number than on the CP, and this is consistent with the other CPs</p> <p>Summary of the Chair – we will propose part CP and part external, but</p>	<p>Draft Governance process to be presented at next meeting for discussion</p>	<p>LS</p>	<p>9 February</p>

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		this can be amended in the future			
6	Visioning	<p><u>Introduction</u></p> <p>Two reasons why we need to understand the vision –</p> <p>Recognise that the community vision might not align with the GDF programme</p> <p>The vision could be a vehicle to articulate significant additional investment (SAI)</p> <p>A CP member asked if there is any idea of scope and scale of SAI. The answer was that policy states that SAI should be commensurate with other international programmes</p> <p><u>Talk</u></p> <p>Mary raised the following points which may be of use to the Theddlethorpe CP</p> <p>Experience of Visioning in Allerdale over the last year –</p> <p>A huge aspect of work and a big learning curve</p> <p>Align the understanding of the CP members as visioning is a word</p>	<p>The CP needs to compile the vision statement and this could include articulation for SAI</p>	<p>SK</p> <p>CP</p> <p>MABR</p>	Ongoing

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		<p>which can be interpreted in different ways. This then will help with engaging the public</p> <p>Support in the form of a long-term visioning report by NWS</p> <p>This is a large piece of work for volunteers and so help and support needed. Could some of the work be sourced out? Use external consultants to interview the CP members individually</p> <p>Advises that the Programme of Activities has a strong framework</p> <p>Structure and workstream visioning are crucial</p> <p>Who owns the vision – is it the local authorities of NWS/NDA?</p> <p>How do we have a meaningful vision for an area which may not be chosen in the down select process?</p> <p>Important to establish the timeframe – NWS gives 12 months, but</p>			

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		<p>the Allerdale plan is for two years</p> <p>Allerdale are asking this question of the visioning – ‘what does “good” look like for our area’?</p> <p>Summary –</p> <p>Get governance in place</p> <p>Put workstreams in place and assign CP workstream lead</p> <p>Put KPIs in place – this very important as it gives structure to visioning</p> <p>The use of the outside consultants was useful for Allerdale as it helped to get the CP members on the same page through the interview process</p> <p>Cooperation between partnerships – leverage the work of the other CPs as they are all going through the same process</p>	Introduce CP Chair to community consultant who helped Allerdale CP	MJB	9 February
7	Next Meeting		16 February 2023: 13.30 – 16.00, venue to be confirmed	Chair	
8	AOB	An email will be sent out to ask the CP members of their availability to		DF/VM	Actioned

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		<p>potentially attend early evening meetings, 17:00 – 19:30pm and weekend meetings, Saturdays, 9:30 – 12:00</p>			