

MEETING MINUTES

Meeting Title	Theddlethorpe GDF Community Partnership Meeting 6		
Date	Thursday 18 th May 2023		
Time	From:	14:00	To: 15:00
Location	Kenwick Park, Louth, Lincolnshire, LN11 8NR		
Chair	Jon Collins (Chair)		
Note taker	Victoria Mana (VM)		
Meeting Attendees –			
Community Partnership (CP) Members			
Sector	Name	Organisation	Role
Nuclear Waste Services	Jon Compton (JOCO)	Nuclear Waste Services (NWS)	Community Engagement Manager
Council	Cllr Craig Leyland (CL)	East Lindsey District Council	Leader
Council	Cllr Simon Acklam (SA)	Theddlethorpe & Withern Parish Council	Parish Council Representative
Voluntary	Tammy Smalley (TS)*	Lincolnshire Wildlife Trust	Head of Conservation
Voluntary	Rob Druce (RD)	Mablethorpe Coastwatch	Station Manager
Voluntary	David Fannin (DF)	Lincolnshire Community & Voluntary Service (LCVS)	CEO
Voluntary	Ken Smith (KS)	Guardians of the East Coast	Chair
Business	Gareth Rowland (GR)	Holivans Ltd	Director
Meeting Observer			
	Lydia Rusling (LR)	East Lindsey District Council	Assistant Director for Economic Growth
Other Attendees			
	Chris Keenan (CK)*	Nuclear Waste Services	Head of Property & Land
	Nicky Kirkby (NK)	Nuclear Waste Services	Operations Manager
	Mike Brophy (MJB)	Nuclear Waste Services	Head of Social Impact
	Laura Stones (LS)	Nuclear Waste Services	Grant Manager
	Anneline Wilson (AW)*	Nuclear Waste Services	Communications Lead
	Andrew Painter (AP)*	Nuclear Waste Services	Site Evaluation Manager
Apologies			
Council Representative	Cllr Martin Hill (MH)	Lincolnshire County Council	Leader
Business Representative	Carl Richardson	Dunes Family Entertainment Centre Ltd Dunes Food Events Company Ltd	Director Managing Director
Observer	Andy Gutherson (AG)	Lincolnshire County Council	Executive Director of Place
Observer	Michelle Sacks (MS)	East Lindsey District Council	Deputy Chief Executive (Growth)
	Sharon Darley (SD)	Nuclear Waste Services	Community Engagement Lead
Notes	*Attended Meeting Online		

Agenda

Item	Description
1	Introductions, apologies and opening remarks
2	Review of outstanding actions from previous meeting Declaration of Interests (any new / changes)
3	Communications Update
4	Engagement Update
5	Siting Activities Update
6	Proposed agenda plan for the rest of the year
7	AOB

Notes

Item	Notes for the record	Raised by / lead
1	Introductions, apologies and opening remarks	Chair
1.1	Introductions made and apologies noted	
2	Review of outstanding actions from previous meeting	Chair
2.1	Update provided on actions from previous meeting (please see notes below)	
2.2	Declaration of Interests (any new / changes)	Chair
	No updates	
3	Communications Update	Anneline Wilson
3.1	<ul style="list-style-type: none"> Overall update of recent activity The Voice newspaper planned for distribution late June NWS to commission a public survey (c. 250 people over 2/3 weeks) – date to be confirmed 	
4	Engagement Update	Jon Compton
4.1	<ul style="list-style-type: none"> Overall update of recent activity Look ahead to upcoming events Discussion regarding perception of the CP and their activities Discussion regarding sourcing an NWS base in the Search Area 	
5	Siting Activities Update	Andrew Painter
5.1	<ul style="list-style-type: none"> Overall update of recent activity Emphasised that all investigative work to date has been desk-based work, not physical exploration 	
6	Proposed Agenda Plan for the rest of the year	Jon Compton
6.1	<ul style="list-style-type: none"> The presented plan is comprehensive, but agile and open to amendment 	
7	AOB	All
7.1	<ul style="list-style-type: none"> Acknowledgement that the previous CP meeting of 20th April was Cllr Daniel Richardson's last meeting Proposed plan to hold an 'away day' for CP Members, and to discuss the essence of the Partnership and its work – date to be confirmed 	

Decision Log

Meeting Date	Minutes Reference	Item	Date Due	Date Actioned	Status	Comments
18.05.23	3.1	Chair self-nominated to support Communications work	18.05.23	18.05.23	Closed	Chair to support AW

Action Log

Meeting Date	Minutes Reference	Item	Date Due	Date Actioned	Status	Comments
18.05.23	3.1	CP Members to contribute towards content of The Voice publication after the June issue	20.07.23		Open	For discussion in July meeting
18.05.23	3.1	CP Members to contribute towards content of the E newsletter and how to encourage local people to subscribe	20.07.23		Open	For discussion in July meeting AW to liaise with DF and TS following their offers of support
18.05.23	3.1	Yonder public survey questions to be sent to CP Members for their consideration	15.06.23		Closed	AW to send this information via email to all CP Members Actioned
		NWS / Yonder to be invited to give a presentation at a future meeting	Tbc		Open	Date to be decided
18.05.23	3.1	KS commented that an error message appears when applying via the website for CP Membership	15.06.23		Closed	AW to investigate AW followed the website link and no issues with access
18.05.23	4.1	Provide CP Members with more detail for the 'Big Picture' events (3– 11 August)	15.06.23		Closed	SD to provide update - Covered in the 'Engagement Update'
18.05.23	4.1	Agenda item for June - planning for the 'doorstep survey'	15.06.23		Closed	VM to add to June agenda and for delivery by JOCO – Covered in the 'Engagement Update'
18.05.23	4.1	Agenda item for June - planning for the 'holidaymaker survey'	15.06.23		Closed	VM to add as an agenda and for delivery by JOCO – Covered in the 'Engagement Update'



18.05.23	4.1	CP Members invited to offer suggestions for a potential NWS office / CP meeting space within the Search Area	15.06.23		Closed	Members to contact JOCO via email – jon.compton@nda.gov.uk Solution processes in place
18.05.23	5.1	Does Theddlethorpe Gas Terminal Site still have 'National Infrastructure Status'?	20.07.23		Open	AP to find out Update from CK - NWS awaiting a response from National Grid Further update to be provided once response from National Grid received
18.05.23	5.1	AP to liaise with LR re transport study updates	20.07.23		Open	AP to contact LR Actioned and ongoing
18.05.23	5.1	NWS to invite Lincolnshire County Council to present a transport study at a future CP meeting	Tbc		Open	AP to ask LCC to do a presentation for CP Members AP has contacted LCC and ongoing
18.05.23	5.1	CP Member requested greater clarity and a more specific timeline around siting activity	Tbc		Open	NK to compile a draft & JOCO to present at a future meeting Greater detail provided in presentations, but further information requested
18.05.23	6.1	Agenda item for June - how to accommodate public access to CP meetings	20.07.23		Open	JOCO to deliver proposal – Extended to July
18.05.23	6.1	CP Members invited to suggest guest speakers for October & November meetings	20.07.23		Open	CP Members to contact the Chair via email – jon.collins@me.com No suggestions to date
18.05.23	7.1	Formally thank Cllr Daniel Richardson in writing for his contribution to the Partnership	15.06.23		Closed	JOCO to organise Actioned – Chair has sent a letter of thanks
18.05.23	7.1	Agenda item for June - analyse and discuss recent election results	20.07.23 26.06.23		Open Open	JOCO to present election results & KS to present his perspective JOCO to consult with East Lindsey District Council to get election results

			10.07.23		Open	JOCO & KS to send their prepared papers to VM
			13.07.23		Open	VM to circulate papers to CP Members Extended to July
20.04.23	4.1	CP Members invited to self-nominate to support NWS representatives in the following 4 areas <ul style="list-style-type: none"> • Communication • Engagement • Siting Activities • Community Investment Funding 	20.07.23		Open	Members to contact VM via email - victoria.mana@nda.gov.uk
20.04.23	4.1	If anyone would like more detail around the engagement strategy, contact JOCO	15.06.23		Closed	Members to contact JOCO via email – jon.compton@nda.gov.uk
20.04.21	4.1	NWS to deliver a presentation in the May CP meeting that provides additional detail around the siting activities which are underway	18.05.23		Closed	JOCO to deliver – Siting presentation given by AP on 18.05.23, but more detail requested. Further action 5.1 created on 18.05.23
20.04.21	4.1	Explore the opportunities to survey holiday makers with regards to if a GDF would impact their likelihood of them visiting the area	15.06.23		Closed	JOCO to present on how this may work – this discussed on 18.05.23. Further action 4.1 created on 18.05.23
20.04.21	7.1	Share agenda plan for the rest of the year with the CP	18.05.23	18.05.23	Closed	Chair and JOCO to prepare this plan – Plan shared