

MEETING MINUTES

Meeting Title	Theddlethorpe GDF Community Partnership Meeting 7		
Date	Thursday 15 th June 2023		
Time	From:	14:00	To: 15:15
Location	Coastal Centre, Victoria Road, Mablethorpe, Lincolnshire, LN12 2AQ		
Chair	Jon Collins (Chair)		
Note taker	Victoria Mana (VM)		
Meeting Attendees –			
Community Partnership (CP) Members			
Sector	Name	Organisation	Role
Nuclear Waste Services	Jon Compton (JOCO)	Nuclear Waste Services (NWS)	Community Engagement Manager
Council	Cllr Craig Leyland (CL)	East Lindsey District Council	Leader
Council	Cllr Simon Acklam (SA)	Theddlethorpe & Withern Parish Council	Parish Council Representative
Voluntary	Rob Druce (RD)	Mablethorpe Coastwatch	Station Manager
Voluntary	Ken Smith (KS)	Guardians of the East Coast	Chair
Business	Gareth Rowland (GR)	Holivans Ltd	Director
Business	Carl Richardson (CR)	Dunes Family Entertainment Centre Ltd Dunes Food Events Company Ltd	Director Managing Director
Meeting Observer			
	Tanya Vaughan (TV)*	Lincolnshire County Council	Senior Commissioning Officer, Economic Investment
Other Attendees			
	Chris Keenan (CK)	Nuclear Waste Services	Head of Property and Land
	Nicola Kirkby (NK)	Nuclear Waste Services	Operations Manager
	Amy Shelton (AS)	Nuclear Waste Services	Principal Site Evaluation Manager
	Andrew Painter (AP)*	Nuclear Waste Services	Site Evaluation Manager
	Stephen Brown (SB)*	Nuclear Waste Services	Community Investment Manager
	Anneline Wilson (AW)	Nuclear Waste Services	Communications Lead
	Sharon Darley (SD)	Nuclear Waste Services	Community Engagement Lead
	Mike Brophy (MJB)	Nuclear Waste Services	Head of Social Impact
	Laura Stones (LS)	Nuclear Waste Services	Grants Manager
	Paul Noon (PN)	Nuclear Waste Services	Community Engagement Worker
Apologies			
Council Representative	Cllr Martin Hill (MH)	Lincolnshire County Council	Leader
Voluntary Representatives	Tammy Smalley (TS) David Fannin (DF)	Lincolnshire Wildlife Trust Lincolnshire Community and Voluntary Service (LCVS)	Head of Conservation CEO
Observers	Andy Gutherson (AG) Michelle Sacks (MS)	Lincolnshire County Council East Lindsey District Council	Executive Director of Place Deputy Chief Executive (Growth)
Notes	*Attended Meeting Online		

Agenda

Item	Description
1	Introductions, apologies and opening remarks
2	Review of outstanding actions from previous meeting Declaration of Interests (any new / changes)
3	Siting Activities Update
4	Skills and Development Update
5	Communications Update
6	Engagement Update
7	AOB

Notes

Item	Notes for the record	Raised by / lead
1	Introductions, apologies and opening remarks	Chair
1.1	<ul style="list-style-type: none"> Introductions made and apologies noted 	
2	Review of outstanding actions from previous meeting	Chair
2.1	<ul style="list-style-type: none"> Update provided on actions from previous meeting (please see notes below) 	
2.2	Declaration of Interests (any new / changes)	Chair
	<ul style="list-style-type: none"> No updates 	
3	Siting Activities Update	Amy Shelton
3.1	<ul style="list-style-type: none"> Presentation showing background to the GDF siting process and a look at future proposed work and key activities 	
4	Initial Skills Pathway	Stephen Brown
4.1	<ul style="list-style-type: none"> Presentation offering an insight into potential job roles and opportunities for a community hosting a GDF, including within the context of East Lindsey 	
5	Communications Update	Anneline Wilson
5.1	<ul style="list-style-type: none"> Overall update of recent activity The Voice newspaper planned for distribution early July with an extra 1500 households on the mailing list Councillor and Parish briefings due to restart 5th July 	
6	Engagement Update	Sharon Darley
6.1	<ul style="list-style-type: none"> Overall update of recent activity Door knocking exercise - this will involve 5,500 households within the Search Area and proposed to take place July – September 2023 Holiday maker survey – to take place in August Pop Up Events – in development 	
7	AOB	All
7.1	<ul style="list-style-type: none"> Chair suggested that the August meeting be cancelled owing to several people being away – CP Members agreed Proposed timeframe for the ‘away day’ for CP Members is September 2023 – date to be confirmed 	

Decision Log

Meeting Date	Minutes Reference	Item	Date Due	Date Actioned	Status	Comments
15.06.23	7.1	No meeting to be held in August	15.06.23	15.06.23	Closed	CP Members agreed

Action Log

Meeting Date	Minutes Reference	Item	Date Due	Date Actioned	Status	Comments
15.06.23	3.1	Siting Activities presentation slides to be shared with CP Members	20.07.23		Closed	AS to arrange for slides to be circulated – actioned 27.06.23
15.06.23	3.1	Network Rail and flood reports to be shared with CP Members once released	Tbc		Open	AS to share reports once available
15.06.23	3.1	CP Member requested a monthly update around the wider timelines of the siting process	Ongoing		Open	AP will provide monthly updates around timescales from September 2023
15.06.23	4.1	Initial Skills Pathway presentation slides to be shared with CP Members	20.07.23		Closed	SB to arrange for slides to be circulated – actioned 27.06.23
15.06.23	4.1	Skills and Workforce report to be shared with CP Members once released	Tbc		Open	SB to share report once available
15.06.23	4.1	CP Member requested more detailed information around how engagement with colleges in the local area is developing	20.07.23		Closed	MJB to arrange meeting with CL – meeting took place on 14 th July
15.06.23	6.1	Share proposed questions for the door knocking exercise with CP Members	01.08.23		Open	Questions to be shared at CP Meeting 8 – further work needed, then questions to be distributed via email
15.06.23	6.1	Share proposed questions for the holiday maker survey with CP Members	01.08.23		Open	Questions to be shared at CP Meeting 8 – further work needed, then script to be distributed via email

18.05.23	3.1	CP Members to contribute towards content of The Voice publication after the June issue	20.07.23		Open	For discussion in July meeting – rearrange for September
18.05.23	3.1	CP Members to contribute towards content of the E-newsletter and how to encourage local people to subscribe	14.09.23	Ongoing	Open	For discussion in July meeting – rearrange for September AW to liaise with DF and TS following their offers of support
18.05.23	3.1	NWS / Yonder to be invited to give a presentation at a future meeting	Tbc		Open	Date to be decided
18.05.23	5.1	Does Theddlethorpe Gas Terminal Site still have 'National Infrastructure Status'?	Ongoing		Open	AP to find out Update from CK - NWS awaiting a response from National Grid Further update to be provided once response from National Grid received
18.05.23	5.1	AP to liaise with LR re transport study updates	20.07.23		Open	AP to contact LR Actioned and ongoing
18.05.23	5.1	NWS to invite Lincolnshire County Council to present a transport study at a future CP meeting	Tbc		Open	AP to ask LCC to do a presentation for CP Members AP has contacted LCC and ongoing
18.05.23	5.1	CP Member requested greater clarity and a more specific timeline around siting activity	10.07.23		Closed	NK to compile a draft & JOCO to present at a future meeting JOCO to arrange meeting with SA and AP to review siting programme – Meeting took place on 10th July
18.05.23	6.1	Agenda item - how to accommodate public access to CP meetings	20.07.23		Closed	JOCO to deliver proposal – Extended to July – delivered by NK
18.05.23	6.1	CP Members invited to suggest guest speakers for October & November meetings	20.07.23		Open	CP Members to contact the Chair via email – jon.collins@me.com No suggestions to date

18.05.23	7.1	Agenda item - analyse and discuss recent election results	20.07.23 26.06.23 10.07.23 13.07.23		<p>Closed</p> <p>Closed</p> <p>Closed</p> <p>Closed</p>	<p>JOCO to present election results & KS to present his perspective – CK has actioned the above and findings forwarded to KS via email</p> <p>JOCO to consult with East Lindsey District Council to get election results</p> <p>JOCO & KS to send their prepared papers to VM</p> <p>VM to circulate papers to CP Members</p>
20.04.23	4.1	<p>CP Members invited to self-nominate to support NWS representatives in the following 4 areas</p> <ul style="list-style-type: none"> • Communication • Engagement • Siting Activities • Community Investment Funding 	20.07.23		Open	<p>Members to contact VM via email - victoria.mana@nda.gov.uk</p> <p>SA has proposed himself for siting activities</p> <p>CR has proposed himself for engagement (and possibly CIF)</p> <p>CP Members have requested that clarity on expectations of time and actions required be provided</p>