

MEETING MINUTES

Meeting Title	Theddlethorpe GDF Community Partnership Meeting 10		
Date	Thursday 19 th October 2023		
Time	From:	14:00	To: 16:35
Location	Coastal Centre, Victoria Road, Mablethorpe, Lincolnshire, LN12 2AQ		
Chair	Jon Collins (Chair)		
Note taker	Victoria Mana (VM)		
Meeting Attendees –			
Community Partnership (CP) Members			
Sector	Name	Organisation	Role
Nuclear Waste Services	Sarah Fletcher (SF)	Nuclear Waste Services (NWS)	Interim Community Engagement Manager
Council	CLlr Martin Hill (MH)	Lincolnshire County Council	Leader
Council	CLlr Simon Acklam (SA)	Theddlethorpe & Withern Parish Council	Parish Council Representative
Voluntary	Tammy Smalley (TS)	Lincolnshire Wildlife Trust	Head of Conservation
Voluntary	Rob Druce (RD)	Mablethorpe Coastwatch	Station Manager
Voluntary	David Fannin (DF)	Lincolnshire Community & Voluntary Service	CEO
Voluntary	Ken Smith (KS)	Guardians of the East Coast	Chair
Business	Carl Richardson (CR)	Dunes Family Entertainment Centre Ltd Dunes Food Events Company Ltd	Director Managing Director
Business	Helen Fisher (HF)	We Are Carbon	Proprietor
Meeting Observer			
	Andy Gutherson (AG)	Lincolnshire County Council	Executive Director of Place
Other Attendees			
	Nicky Kirkby (NK)	Nuclear Waste Services	Operations Manager
	Mike Brophy (MJB)*	Nuclear Waste Services	Head of Social Impact
	Anneline Wilson (AW)*	Nuclear Waste Services	Communications Lead
	Kevin Pryke (KP)	Nuclear Waste Services	Community Engagement Worker
	Amy Shelton (AS)*	Nuclear Waste Services	Principal Site Evaluation Manager
	Dan Rigg*	Nuclear Waste Services	Site Evaluation Manager
	Paul Noon (PN)	Nuclear Waste Services	Community Engagement Worker
Apologies			
Council Representatives	CLlr Craig Leyland (CL) CLlr Claire Arnold (CA)	East Lindsey District Council Mablethorpe & Sutton Town Council	Leader Town Council Representative
Business Sector	Gareth Rowland (GR)	Holivans Ltd	Director
Observer	Mike Gildersleeves (MG)	East Lindsey District Council	Assistant Director – Planning & Strategic Infrastructure
	Chris Keenan (CK)	Nuclear Waste Services	Acting Head of Siting Operations
Notes	*Attended Meeting Online		

Agenda

Item	Description
1	Introductions, apologies and opening remarks
2	Declaration of Interests (any new / changes)
3	Review of outstanding actions from previous meeting
4	Away Day – outstanding actions
5	Visioning
6	Programme of Activities
7	Communications update
8	Engagement update
9	CIF update
10	Site Evaluation
11	AOB

Notes

Item	Notes for the record	Raised by / lead
1	Introductions, apologies and opening remarks	Chair
1.1	<ul style="list-style-type: none"> • Introductions made and apologies noted 	
2	Declaration of Interests (any new / changes)	Chair
2.1	<ul style="list-style-type: none"> • No updates 	
3	Review of outstanding actions from previous meeting	Chair
3.1	<ul style="list-style-type: none"> • Update provided on actions from previous meeting (please see notes below) 	
4	Away Day – outstanding actions	Sarah Fletcher
4.1	<ul style="list-style-type: none"> • Review of outstanding actions from the Partnership Away Day of 14th September 	
5	Visioning	Mike Brophy
5.1	<ul style="list-style-type: none"> • Overview of the Visioning process and suggested next steps 	
6	Programme of Activities (PoA)	Nicky Kirkby
6.1	<ul style="list-style-type: none"> • Introduction to the PoA and discussions about how to progress 	
7	Communications update	Anneline Wilson
7.1	<ul style="list-style-type: none"> • Overall update of recent activity • Issue 5 of The Voice to be published in November • Aerial surveys underway along the coastline in the Search Area • Update around withdrawal of Allerdale CP from the GDF process • Webform ready to go live for questions from the public 	
8	Engagement update	Kevin Pryke
8.1	<ul style="list-style-type: none"> • Overall update of recent activity • Doorstep engagement – latest figures • Overview of holiday survey questions and responses • Pop up event at car boot sale took place in October 	
9	CIF update	Mike Brophy
9.1	<ul style="list-style-type: none"> • All CIF Year 1 projects are now active • Overview of recently formed Community Investment Panel 	

	<ul style="list-style-type: none"> • First CIF Year 2 meeting scheduled for mid-November • Recent expressions of interest for CIF Year 2 shared 	
10	Site Evaluation	Dan Rigg
10.1	<ul style="list-style-type: none"> • Verbal update of recent activity • Confirmation that a transport studies update presentation will be provided in the November meeting 	
11	AOB	All
11.1	<ul style="list-style-type: none"> • Informal GDF Workshop to be held on 14th November – CP Members invited • NWS to have a presence at the Greater Lincolnshire Local Enterprise Partnership event on 7th November – CP Members invited to visit the NWS stand • Virtual Reality headsets to be offered for CP Members to experience • TS requested a list of NWS staff who communicate with the Partnership Members • CR mentioned that a land acquisition organisation called 'UK Property' have been posting leaflets to houses in Mablethorpe and the local surrounding area 	

Decision Log

Meeting Date	Minutes Reference	Item	Date Due	Date Actioned	Status	Comments
21.09.23	7.1	Deputising for CP Members Recommendation: 3. Partnership Members to discuss the circumstances and number of consecutive meetings a Deputy can deputise	14.12.23	08.11.23	Closed	CP Members agreed that this needs further consideration 8 th November – meeting to complete amendments to the Partnership Agreement. (Please see action log below)
19.10.23	4.1	Away Day – Outstanding Actions				
	4.1	Action 1: Mission Statement - 'To champion the interests of our community, local people, the environment and economy by independently encouraging the fullest participation in any decision to site a GDF in the Search Area throughout the process'	19.10.23	19.10.23	Closed	CP Members agreed final mission statement

	4.2	<p>Action 2: Agreed Principles of Working –</p> <ul style="list-style-type: none"> • Independent • Impartial • Champion for the community <u>and the environment</u> • Locally informed • Open and accessible 	19.10.23	19.10.23	Closed	CP Members agreed to work within these principles
	4.3	<p>Action 3: Communication and Engagement, agreed areas of work requirements</p>	19.10.23	19.10.23	Closed	CP Members agreed
			19.10.23	19.10.23	Closed	HF agreed to help with communications work
	4.4	<p>Action 4: Siting and Evaluation, required areas of work -</p> <ul style="list-style-type: none"> • Publish study timetable • Formation of a Siting and Evaluation Community Panel • ‘Meet the Experts’ workshop • CP access support and opinions from independent (of NWS) organisations 	19.10.23	19.10.23	Closed	CP Members agreed
			19.10.23	19.10.23	Closed	CP Members agreed
			19.10.23	19.10.23	Closed	CP Members agreed
			19.10.23	19.10.23	Closed	CP Members agreed
	4.5	<p>Action 5: Community Investment Panel (CIP)</p> <ul style="list-style-type: none"> • CIP / CP to agree areas of priority for funding • Option to invite appropriate organisation to provide funding support • TS nominated DF as CP lead for the CIP, seconded by Chair 	19.10.23	19.10.23	Closed	CP Members agreed that the CIP should meet and then present their ideas to the CP
			19.10.23	19.10.23	Closed	CP Members agreed
			19.10.23	19.10.23	Closed	DF agreed to be the CP lead

	4.6	Action 6: Visioning – identifying the work that needs to be completed	19.10.23	19.10.23	Closed	CP Members agreed with Visioning proposals
			19.10.23	19.10.23	Closed	CR confirmed as CP lead for Visioning with HF and TS self-nominating for a place on the sub-group
19.10.23	6.1	Programme of Activities (PoA) PoA to be drafted and brought to the CP for decisions about how to proceed	19.10.23	19.10.23	Closed	CP Members agreed

Action Log

Meeting Date	Minutes Reference	Item	Date Due	Date Actioned	Status	Comments
18.05.23	5.1	Does Theddlethorpe Gas Terminal Site still have 'National Infrastructure Status'?	Ongoing		Open	Update from CK - Intelligence suggests that the site does not have this status, but still awaiting a response and CK continues to follow this up
20.07.23	4.1	Consider the fundamentals of the National Policy Statement (NPS) and how this provides guidance in relation to planning permissions and environmental legislation	Spring 2024		Open	MO and RL to discuss and agree the approach to the training for this with JOCO Major Permissions are working on the best way to deliver this
20.07.23	5.1	Investigate the use of Mablethorpe Council Chamber for future CP meetings for when the public are invited to attend – aim to hold the first public meeting in January 2024	16.11.23		Open	VM has made enquiries re possible use of the Chamber – response received 30.10.23, but availability of this venue yet to be confirmed Update – we are looking at all possible venues in the area
20.07.23	9.1	Potential dates to be identified and locations to be confirmed for CP Members to visit sites of relevance and interest	Spring 2024		Open	For UK visits, approaches made to Sellafield, Hinkley Point C, HS2 – possibly early 2024

21.09.23	7.1	Deputising for CP Members - Consider the guidance for recommendation 3	14.12.23		Open	Chair to determine the guidance for this – in progress – changes being updated to the CPA by the NWS policy team. Meeting took place 8 th November, amendments underway
21.09.23	7.1	Update the CPA to reflect the decision by CP Members to allow Co-opted Individuals a vote	14.12.23		Open	SF to oversee – in progress – changes being updated to the CPA by the NWS policy team. Meeting took place 8 th November, amendments underway
19.10.23	3.1	Filming of CP Meetings	Ongoing		Open	NWS looking to resolve technical challenges as soon as possible and will report back accordingly. This update is further to a meeting between the Chair and CK held on 23.10.23 AW to provide update
18.05.23	5.1	NWS to invite Lincolnshire County Council to present a transport study at a future CP meeting	Ongoing	19.10.23	Closed	LCC have been invited
20.07.23	5.1	Film the October meeting and upload onto the website	19.10.23	19.10.23	Closed	AW to oversee Work in progress Please see new action from 19.10.23
20.07.23	9.1	Potential dates to be identified and locations to be confirmed for CP Members to visit sites of relevance and interest	07.11.23	07.11.23	Closed	ANDRA site visit took place 5 th – 7 th November 2023
21.09.23	3.1	Investigate the possibility of procuring a domain and independent email address on behalf of the CP to facilitate a separate function, eg, purchase a gov.uk address which could be hosted by LCC / ELDC	Ongoing	19.10.23	Closed	LCC offered to host both website and email accounts. This item will be transferred to the CP Programme of Activities as an ongoing key item for the CP

19.10.23	4.5	Away Day – Outstanding Action 5: Community Investment Panel <ul style="list-style-type: none"> Option to invite appropriate organisation to provide funding support 	03.11.23	03.11.23	Closed	MJB to speak with DF to consider how another organisation might support the funding process. Meeting held on 03.11.23
19.10.23	4.6	Away Day – Outstanding Action 6: <ul style="list-style-type: none"> First stage Visioning (v1) – agree proposed areas of priorities 	March 2024	10.11.23	Closed	Set up a sub-group and work towards first stage visioning – SF and MJB to work with CR This Item will be transferred to the CP Programme of Activities as an ongoing key item for the CP
19.10.23	6.1	Programme of Activities	16.11.23	16.11.23	Closed	NK to draft Programme of Activities for presentation to the CP in November
19.10.23	11.1	AOB	16.10.23	16.10.23	Closed	VM to invite CP Members to an informal GDF Workshop on 14 th November. Invitation sent via email on 16.10.23
19.10.23	11.2	AOB	07.11.23	07.11.23	Closed	TS requested a list of NWS contacts who are connected to the CP. List sent via email on 07.11.23
19.10.23	11.3	AOB	16.11.23	16.11.23	Closed	SF to arrange for Virtual Reality headsets to be available at future CP meeting – to be available at November meeting