

MEETING MINUTES

Meeting Title	Theddlethorpe GDF Community Partnership Meeting 14		
Date	Thursday 22 nd February 2024		
Time	From:	14:00	To: 15:30
Location	The Brackenborough Hotel, Cordeaux Corner, Louth, Lincolnshire, LN11 0SZ		
Independent Interim Chair	Jon Collins (Interim Chair)		
Note taker	Victoria Mana*		
Meeting Attendees –			
Community Partnership (CP) Members			
Sector	Name	Organisation	Role
Nuclear Waste Services (NWS)	Sarah Fletcher	Nuclear Waste Services	Interim Community Engagement Manager
Council	Cllr Martin Hill	Lincolnshire County Council	Leader
Council	Cllr Craig Leyland	East Lindsey District Council	Leader
Council	Cllr Claire Arnold	Mablethorpe & Sutton Town Council	Town Council Representative
Voluntary	Tammy Smalley	Lincolnshire Wildlife Trust	Head of Conservation
Voluntary	Ken Smith	Guardians of the East Coast	Chair
Business	Gareth Rowland	Holivans Ltd	Director
Business	Helen Fisher	We Are Carbon	Proprietor
Meeting Observer			
	Andy Gutherson	Lincolnshire County Council	Executive Director of Place
Other Attendees			
	Simon Hughes*	Nuclear Waste Services	Siting & Communities Director
	Matt Swift *	Nuclear Waste Services	Senior Project Manager
	Nicky Kirkby	Nuclear Waste Services	Operations Manager
	Sam King*	Nuclear Waste Services	Head of Stakeholder Engagement
	Mike Bowman	Nuclear Waste Services	GDF Advisor / Consultant
	Paul Noon	Nuclear Waste Services	Community Engagement Worker
Guest Presenter			
	Penny Harvey	Community on Radioactive Waste Management (CoRWM)	Deputy Chair
Apologies			
Council	Cllr Simon Acklam	Theddlethorpe & Withern Parish Council	Parish Council Representative
Voluntary	Rob Druce	Mablethorpe Coastwatch	Station Manager
Voluntary	David Fannin	Lincolnshire Community & Voluntary Service	CEO
Business	Carl Richardson	Dunes Family Entertainment Centre Ltd Dunes Food Events Company Ltd	Director Managing Director
Observer	Lydia Rusling	East Lindsey District Council	Assistant Director of Economic Growth
Notes	*Attended Meeting Online		

Agenda

Item	Description
1	Introductions, apologies and opening remarks
2	Declaration of Interests (any new / changes) - standing item
3	Review of outstanding actions from previous meeting and matters arising Outstanding action – revised Community Partnership Agreement (CPA)
4	Role of independent advisory bodies Introduction of Penny Harvey, Deputy Chair of CoRWM
5	Proposed engagement plan for 2024 – strategic level
6	AOB

Notes

Item	Notes for the record	Raised by / lead
1	Introductions, apologies and opening remarks	Interim Chair
1.1	<ul style="list-style-type: none"> • Introductions made and apologies noted 	
2	Declaration of Interests (any new / changes) Standing item	All
2.1	<ul style="list-style-type: none"> • No updates 	
3	Review of outstanding actions from previous meeting and matters arising Outstanding action – revised Community Partnership Agreement (CPA)	Interim Chair
3.1	<ul style="list-style-type: none"> • Update provided on actions from previous meeting (please see action notes below) • Revised CPA – (please see decision log and action notes below) • Interim Chair informed CP Members that careful planning continues for the first CP meeting to be held in public, including the securing of an appropriate venue • Simon Hughes provided an update about the recent withdrawal of South Holderness, East Riding of Yorkshire, from the GDF process 	
4	Role of independent advisory bodies Introduction of Penny Harvey, Deputy Chair of CoRWM	Sam King Penny Harvey
4.1	<ul style="list-style-type: none"> • Sam King provided an overview of where Partnership Members can seek expert independent advice and information regarding geological disposal, other than via NWS 	
4.2	<ul style="list-style-type: none"> • Penny Harvey gave an overview of the work, aims and objectives of CoRWM, an organisation which provides independent scrutiny and transparent advice regarding the long-term management of radioactive waste. They cover scientific, technical and ethical issues • Recommendation made that Partnership Members read CoRWM's position papers from their document archive - https://www.gov.uk/government/collections/corwm-position-papers 	

	<ul style="list-style-type: none"> Invitation extended to Partnership Members to attend upcoming CoRWM plenary sessions (held quarterly), attendance being both in person and online - https://www.gov.uk/government/news/corwm-plenary-meeting-dates-and-locations 	
5	Proposed engagement plan for 2024 – strategic level	Sarah Fletcher
5.1	<ul style="list-style-type: none"> Overview provided of planning work carried out to date and a high level proposal for future engagement 	
6	AOB	Interim Chair - All
6.1	<ul style="list-style-type: none"> Update provided for the upcoming visit to the British Geological Survey, Keyworth, Nottinghamshire on 13.03.24 A CP Member asked when the funding panel will report back to the Partnership Response given – once the funding panel has made some decisions, it will provide an update 	

Decision Log

Meeting Date	Minutes Reference	Item	Date Due	Date Actioned	Status	Comments
22.02.24	3.1	CPA (original and revised versions) to be redistributed. Unless any comments are returned to the Secretariat by 01.03.24, it will be taken as read that the revised version is accepted by all CP Members	22.02.24	22.02.24	Closed	CP Members agreed
22.02.24	5.1	Early planning work for the engagement workstream (already started by NWS) is to be further developed by the workstream leads (Interim Chair and Helen Fisher) with ongoing support from NWS. Regular updates to be provided for CP Members	22.02.24	22.02.24	Closed	CP Members agreed

Action Log

Meeting Date	Minutes Reference	Item	Date Due	Date Actioned	Status	Comments
16.11.23	6.1	NWS to re-consider approach for sharing insights from site evaluation studies with CP. Share proposed approach with CP to enable Programme of Activities planning to continue	March 2024		Open	Matt Swift to liaise with Amy Shelton
14.12.23	9.1	NWS to evaluate the feasibility of the basic rail needs as revealed in the National Rail report and to also consider any potential Significant Additional Investment	March 2024		Open	Amy Shelton to provide a response
21.09.23	7.1	Deputising for CP Members - Consider the guidance for recommendation 3	Spring 2024		Closed	<p>Updates to the CPA in hand but the CPA is being reviewed in line with Working in Communities Policy</p> <p>Update 22.02.24 – CPA papers (original and revised versions) recirculated to CP Members. Any comments to be returned to Secretariat by 01.03.24</p> <p>Update 01.03.24 No comments received, therefore updated version now approved from this date</p>

21.09.23	7.1	Update the CPA to reflect the decision by CP Members to allow Co-opted Individuals a vote	Spring 2024		Closed	<p>Updates to the CPA in hand but the CPA is being reviewed in line with Working in Communities Policy</p> <p>Update 22.02.24 – CPA papers (original and revised versions) recirculated to CP Members. Any comments to be returned to Secretariat by 01.03.24</p> <p>Update 01.03.24 No comments received, therefore updated version now approved from this date</p>
25.01.24	3.1	<p>Investigate potential visit to Sellafeld as a first choice and Drigg, if time allows</p> <p>Invite representative from Hinckley Point C to present at a future CP meeting</p>	22.02.24		Closed	<p>Nicky Kirkby to provide an update in February meeting</p> <p>This is ongoing as site visits will be arranged at regular intervals</p>
25.01.24	9.1	Investigate the use of Theddlethorpe Village Hall to hold the first CP meeting in public – scheduled for March 2024	29.02.24		Closed	Nicky Kirkby to action