

MEETING MINUTES

Meeting Title	Theddlethorpe GDF Community Partnership Meeting 15		
Date	Thursday 21 st March 2024		
Time	From:	14:00	To: 16:30
Location	Coastal Centre, Victoria Road, Mablethorpe, Lincolnshire, LN12 2AQ		
Independent Interim Chair	Jon Collins (Interim Chair)		
Note taker	Victoria Mana		
Meeting Attendees –			
Community Partnership (CP) Members			
Sector	Name	Organisation	Role
Nuclear Waste Services (NWS)	Sarah Fletcher	Nuclear Waste Services	Interim Community Engagement Manager
Council	Cllr Martin Hill*	Lincolnshire County Council	Leader
Council	Cllr Craig Leyland	East Lindsey District Council	Leader
Council	Cllr Simon Acklam	Theddlethorpe & Withern Parish Council	Parish Council Representative
Council	Cllr Claire Arnold	Mablethorpe & Sutton Town Council	Town Council Representative
Voluntary	Rob Druce	Mablethorpe Coastwatch	Station Manager
Voluntary	Ken Smith	Guardians of the East Coast	Chair
Business	Carl Richardson	Dunes Family Entertainment Centre Ltd Dunes Food Events Company Ltd	Director Managing Director
Business	Helen Fisher	We Are Carbon	Proprietor
Meeting Observer			
	Andy Gutherson	Lincolnshire County Council	Executive Director of Place
Other Attendees			
	Chris Keenan*	Nuclear Waste Services	Head of Property & Land
	Matt Swift	Nuclear Waste Services	Senior Project Manager
	Amy Shelton*	Nuclear Waste Services	Principal Site Evaluation Manager
	Nicky Kirkby	Nuclear Waste Services	Operations Manager
	Joe Blissett	Nuclear Waste Services	Grants Manager
	Paul Noon	Nuclear Waste Services	Community Engagement Worker
	Edward Wright	Lincolnshire County Council	Policy & Engagement Officer (Nuclear Energy)
Apologies			
Voluntary	Tammy Smalley	Lincolnshire Wildlife Trust	Head of Conservation
Voluntary	David Fannin	Lincolnshire Community & Voluntary Service	CEO
Business	Gareth Rowland	Holivans Ltd	Director
Observer	Lydia Rusling	East Lindsey District Council	Assistant Director of Economic Growth
Notes	*Attended Meeting Online		

Agenda

Item	Description
1	Introductions, apologies and opening remarks
2	Declaration of Interests (any new / changes) - standing item
3	Review of outstanding actions from previous meeting and matters arising – Brief summary of co-opt interviews held on 22.02.24
4	Programme of Activities – <ul style="list-style-type: none"> • Summary of Workstreams – CP to approve PoA Workstreams • Comms & Engagement – strategy and planning work • CIF – approved applications to date • Visioning – presentation of key headlines for approval • Operations & Governance – recruitment of substantive Chair
5	Siting update
6	April CP Meeting- - Visit and hospitality for CoRWM and Jamie Matear, NWMO, Canada May CP Meeting – Visit and hospitality for Australian Radioactive Waste Agency
7	Feedback from ANDRA and BGS Visits
8	AOB

Notes

Item	Notes for the record	Raised by / lead
1	Introductions, apologies and opening remarks	Interim Chair
1.1	<ul style="list-style-type: none"> • Introductions made and apologies noted 	
2	Declaration of Interests (any new / changes) Standing item	All
2.1	<ul style="list-style-type: none"> • No updates 	
3	Review of outstanding actions from previous meeting and matters arising - Summary of co-opt interviews held on 22.02.24	Interim Chair
3.1	<ul style="list-style-type: none"> • Further to the co-opt interviews on 22.02.24, no offers were made to any candidates on the basis that none were identified as bringing anything new to the Partnership 	
3.2	<ul style="list-style-type: none"> • One invited candidate was unable to attend their interview on 22.02.24 and two further applications have since been received 	
3.3	<ul style="list-style-type: none"> • CP Members agreed that careful consideration needs to be given to how to proceed with the co-optee process. Please refer to the action log below 	
3.4	<ul style="list-style-type: none"> • Young person co-optee role - steps are being taken, but progress is not advanced. Please refer to the action log below 	
3.5	<ul style="list-style-type: none"> • A Member suggested liaising with CLIP as they are creating a Youth Council. Please see action log below 	

4	Programme of Activities –	
4.1	<ul style="list-style-type: none"> It was explained that the siting and evaluation PoA workstream has been paused. The approach will be that NWS, as the role of developer, will lead and run events on siting and technical aspects. The CP will be briefed and will be invited to provide feedback to NWS 	
4.2	<ul style="list-style-type: none"> Summary of Workstreams – CP to approve PoA Workstreams - Run through of key planning principles and the process Discussion about what is the measure of an ‘informed community’ and how to identify any gaps in information, which the CP still needs to define. NWS recognise that more work is required to help inform the community. NWS will listen to the public based on feedback from the CP and, as a result, will adapt their events accordingly 	Matt Swift & Interim Chair
4.3	<ul style="list-style-type: none"> Comms & Engagement – strategy and planning work This will be presented in detail in the July meeting Ambition is to have an informed community by the end of 2027 Noted that the messaging needs to be clear and consistent Door knocking exercise will restart in the near future – currently the engagement team are planning for this work to commence in May 	Interim Chair & Helen Fisher
4.4	<ul style="list-style-type: none"> CIF – approved applications to date Applications received with a value of £609,000 £53,706 awarded to four groups (in funding meeting of 20.03.24) £480,000 not allocated (two groups) The shortfall in spend is recognised and the funding team are working with applicants to further support where appropriate Discussion around the local need, eg, bus passes, housing improvements, solar panels, house insulation, etc 	Joe Blissett
4.5	<ul style="list-style-type: none"> Visioning – presentation of key headlines for approval. Please refer to the decision log below 	Carl Richardson
4.6	<ul style="list-style-type: none"> Operations & Governance – recruitment of substantive Chair Noted that the Interim Chair left the room at 15:30 to enable an open discussion Please refer to the decision log below 	Cllr Craig Leyland
5	Siting update	Amy Shelton
5.1	<ul style="list-style-type: none"> The planned approach for communicating site evaluation work to the community will take place via topical events. NWS will keep the CP informed ahead of these sessions and input from Members will be welcomed as will feedback after the events 	
5.2	<ul style="list-style-type: none"> Technical work for transport is being continually developed and Lincolnshire County Council have been involved in reviewing this NWS has drawn on existing work and data with road and rail aspects both being considered 	

6	April CP Meeting- - Visit and hospitality for CoRWM and Jamie Matear, NWMO, Canada <u>and</u> May CP Meeting – Visit and hospitality for Australian Radioactive Waste Agency	Interim Chair - All
6.1	<ul style="list-style-type: none"> Four CoRWM visitors are attending the April meeting (as observers) and CP Members have been invited to have lunch with them ahead of the meeting <u>Update of 11.04.24 – CoRWM visitors no longer able to attend April meeting, but they plan to visit later in the year – date to be confirmed</u> 	
6.2	<ul style="list-style-type: none"> Jamie Matear to provide presentation at the April meeting and Members have been invited to have dinner with Jamie that evening Please see action log below 	
7	Feedback from ANDRA and BGS Visits	Nicky Kirkby
7.1	<ul style="list-style-type: none"> Summary provided of both visits, the purpose was to enable enhanced understanding of the GDF process (ANDRA) and the breadth of work to investigate site suitability (BGS) 	
7.2	<ul style="list-style-type: none"> Positive feedback from both trips 	
8	AOB	Interim Chair - All
8.1	<ul style="list-style-type: none"> A Member asked when the first meeting to be held in public will take place – the response was June 2024 	
8.2	<ul style="list-style-type: none"> CP Members were notified of the opportunity to take place in research carried out by a doctoral research student at the University of Central Lancashire who is exploring new methods of public engagement associated with large energy projects Please see action log below 	

Decision Log

Meeting Date	Minutes Reference	Item	Date Due	Date Actioned	Status	Comments
21.03.24	4.2	Programme of Activities – CP to approve PoA Workstreams – Baseline PoA to be agreed to allow progression of the different workstreams	21.03.24	21.03.24	Closed	CP Members agreed
21.03.24	4.5	Visioning – presentation of key headlines for approval – Our Place Our Economy Our Education Our Environment	21.03.24	21.03.24	Closed	CP Members agreed

21.03.24	4.6	<p>Operations & Governance – Recruitment of substantive Chair – Basic criteria as follows -</p> <ul style="list-style-type: none"> • Most important factor is choosing the right person • Preference is for a local person who lives in the Search Area. Widen the geographical area only if no-one can be found from within the locality • CP acknowledged the option of an honorarium for future substantive CP Chair once approved by NWS 	21.03.24	21.03.24	Closed	CP Members agreed
			21.03.24	21.03.24	Closed	CP Members agreed
			21.03.24	21.03.24	Closed	CP Members

Action Log

Meeting Date	Minutes Reference	Item	Date Due	Date Actioned	Status	Comments
21.03.24	3.3	Paper to be written setting out suggestions around preferred and additional skills which a co-opted individual might bring to the Partnership and the type of person who would bring an added dimension to the process	20.06.24		Open	Sarah Fletcher and Nicky Kirkby to action
21.03.24	3.4	Paper to be written reporting on the progress of the young person co-optee role	20.06.24		Open	Nicky Kirkby to ask LCVS to provide update
21.03.24	3.5	Talk to CLIP college about the Youth Council	20.06.24		Open	NWS to action

21.03.24	6.2	Email CP Members inviting them to join Jamie Matear for early evening meal dinner after CP meeting of 18 th April	04.04.24	08.04.24	Closed	Nicky Kirkby emailed CP Members and requested replies by 08.04.24
21.03.24	8.2	Email CP Members regarding the research study into public engagement from student at the University of Central Lancashire	28.03.24	15.04.24	Closed	Victoria Mana to email CP Members – Email sent 28.03.24 and responses requested by 15.04.24
16.11.23	6.1	NWS to re-consider approach for sharing insights from site evaluation studies with CP. Share proposed approach with CP to enable Programme of Activities planning to continue	March 2024	21.03.24	Closed	Matt Swift to liaise with Amy Shelton
14.12.23	9.1	NWS to evaluate the feasibility of the basic rail needs as revealed in the National Rail report and to also consider any potential Significant Additional Investment	March 2024	21.03.24	Closed	Amy Shelton to provide a response