

**MEETING MINUTES**

Meeting Title	Theddlethorpe GDF Community Partnership Meeting 18		
Date	Thursday 18 <sup>th</sup> July 2024		
Time	From:	14:00	To: 16:30
Location	Coastal Centre, Victoria Road, Mablethorpe, Lincolnshire, LN12 2AQ		
Independent Interim Chair	Jon Collins (Interim Chair)		
Note taker	Victoria Mana (Community Partnership Assistant)		
Meeting Attendees –			
Community Partnership (CP) Members			
Sector	Name	Organisation	Role
Nuclear Waste Services (NWS)	Sarah Fletcher	Nuclear Waste Services	Regional Manager – GDF Siting
Council	Cllr Martin Hill*	Lincolnshire County Council	Leader
Council	Cllr Craig Leyland	East Lindsey District Council	Leader
Council	Cllr Simon Acklam	Theddlethorpe & Withern Parish Council	Parish Council Representative
Council	Cllr Claire Arnold	Mablethorpe & Sutton Town Council	Town Council Representative
Voluntary	Rob Druce	Mablethorpe Coastwatch	Station Manager
Voluntary	David Fannin	Lincolnshire Voluntary Engagement Team (LVET)	Director
Voluntary	Ken Smith	Guardians of the East Coast	Chair
Business	Carl Richardson	Dunes Family Entertainment Centre Ltd Dunes Food Events Company Ltd	Director Managing Director
Business	Helen Fisher	We Are Carbon	Proprietor
Meeting Observers			
	Andy Gutherson	Lincolnshire County Council	Executive Director of Place
	Edward Wright*	Lincolnshire County Council	Senior Adviser for Energy Opportunities
Other Attendees			
	Simon Hughes	Nuclear Waste Services	Siting & Communities Director
	Matt Swift*	Nuclear Waste Services	Senior Project Manager
	Nicky Kirkby	Nuclear Waste Services	Operations Manager
	Nicola Clarke	Nuclear Waste Services	Community Engagement Manager
	Anneline Wilson	Nuclear Waste Services	Regional Communications Manager
	Joe Blissett	Nuclear Waste Services	Grants Manager
	Mike Bowman	Nuclear Waste Services	GDF Adviser / Consultant
Apologies			
Voluntary	Tammy Smalley	Lincolnshire Wildlife Trust	Head of Conservation
Business	Gareth Rowland	British Holiday and Home Parks Association (BHHPA)	Lincolnshire Director
Observer	Lydia Rusling	East Lindsey District Council	Assistant Director of Economic Growth

Notes	*Attended Meeting Online
-------	--------------------------

### Agenda

Item	Description
1	Introductions, apologies and opening remarks
2	Declaration of Interests (any new / changes) - standing item
3	Review of outstanding actions from previous meeting and matters arising
4	Programme of Activities –
4.1	Workstream one: Communications & Engagement
4.2	Workstream three: Community Investment Funding
4.3	Workstream four: Visioning
4.4	Workstream five: Operations & Governance
5	AOB

### Notes

Item	Notes for the record	Raised by / lead
1	Introductions, apologies and opening remarks	Interim Chair
1.1	<ul style="list-style-type: none"> <li>• Introductions made and apologies noted</li> </ul>	
2	Declaration of Interests (any new / changes) Standing item	All
2.1	<ul style="list-style-type: none"> <li>• No updates</li> </ul>	
3	Review of outstanding actions from previous meeting and matters arising -	Interim Chair
3.1	<ul style="list-style-type: none"> <li>• Minutes from previous meeting were approved</li> </ul>	
4	Programme of Activities	
4.1	<ul style="list-style-type: none"> <li>• Workstream one: Communications &amp; Engagement</li> </ul> <p><u>Communications Update</u></p> <ul style="list-style-type: none"> <li>➤ The strategy due to be presented at this meeting has been deferred to the October meeting as further work needed</li> <li>➤ Website development underway with the basic design and branding approved, but further work needed</li> <li>➤ Yonder resident survey – plan is for 750 interviews to take place over 7 weeks during autumn 2024, but general view of the CP is that a larger sample size would be preferred</li> <li>➤ Helen invited CP Members to be involved with formulating questions for the resident survey</li> </ul>	Helen Fisher

	<ul style="list-style-type: none"> <li>➤ CP branding style is now confirmed and is in line with other CPs</li> <li>➤ Sub-branding, eg for CIF and Visioning, is still being worked on (please see action log below)</li> <li>➤ CP Members frustrated that NWS are not doing enough engagement activities and that detailed information is not being shared quickly enough</li> <li>➤ Cllr Leyland referred to the ELDC meeting of 17<sup>th</sup> July at which a motion was put forward 'for an immediate test of public support to take place within 12 months or withdrawal of this council from the geological disposal facility process.'</li> </ul> <p>This motion was amended (and approved by ELDC) to accommodate a 12 month period within which there is an expectation for NWS to identify a potential host community and the status of this progress will influence how ELDC Executive Committee will proceed after 12 months. During this timeframe there will be a focused campaign of engagement and information sharing</p> <ul style="list-style-type: none"> <li>➤ Simon Hughes thanked ELDC for the upcoming opportunity and said that NWS will seek to address the challenges addressed in this CP meeting and in the ELDC meeting of 17<sup>th</sup> July</li> </ul> <p><u>Engagement Update</u></p> <ul style="list-style-type: none"> <li>➤ The team are working hard and there will be a focus of activity in the upcoming weeks and months including doorstep engagement (17<sup>th</sup> July ff); holiday maker engagement (29<sup>th</sup> July ff); upcoming meeting with Linkage College to plan local community engagement; Poppies on the Prom in early August (Visioning workstream) plus future work with identified subgroup audiences, eg, those with learning disabilities, farming communities, etc</li> <li>➤ A CP Member offered a polite reminder that engagement with outlying villages also needed as well as in Mablethorpe – this was acknowledged and doorstep engagement is taking place in the villages</li> </ul>	Cllr Claire Arnold
4.2	<ul style="list-style-type: none"> <li>• Workstream three: Community Investment Funding (CIF)</li> <li>➤ Some funding already committed for CIF Year 3</li> <li>➤ New strategy in progress</li> <li>➤ Branding being developed</li> <li>➤ The two key risks for the next 6 months are <ul style="list-style-type: none"> <li>a) having the capacity to move at pace</li> <li>b) achieving young person involvement – this needs progressing</li> </ul> </li> <li>➤ Meeting presentation slides listing the 16 projects which have been funded by Community Investment Funding to be emailed to CP Members (see action log below)</li> </ul>	David Fannin
4.3	<ul style="list-style-type: none"> <li>• Workstream four: Visioning</li> <li>➤ During sub-group meetings it has been agreed that the rPLAs would align their priorities and integrate plans</li> <li>➤ Current challenges are branding, design and content</li> <li>➤ Planned summer programmes are no longer going ahead – a remedial plan is being looked at to get the work back on track</li> </ul>	Carl Richardson
4.4	<ul style="list-style-type: none"> <li>• Workstream five: Operations &amp; Governance</li> <li>➤ Recruitment process of permanent CP Chair discussed</li> <li>➤ 15:20 hours – Jon Collins and David Fannin left the meeting</li> </ul>	Cllr Craig Leyland

	<ul style="list-style-type: none"> <li>➤ Recruitment process abided by the correct policies and legal advice from NWS was followed</li> <li>➤ 5 people invited for interview, 3 interviews took place on 11<sup>th</sup> July (2 applicants dropped out)</li> <li>➤ Recommendation made was that David Fannin be appointed as Chair – this was approved and seconded All other CP Members present voted in favour (8 votes in total)</li> <li>➤ 15:45 hours – Jon Collins and David Fannin rejoined the meeting</li> <li>➤ David Fannin was offered the role of permanent CP Chair which he accepted. For now, David will continue to lead the CIF workstream, but to be reviewed in the future if necessary</li> <li>➤ Transition period from interim Chair to permanent Chair was acknowledged</li> <li>➤ It was confirmed that, via various channels, the announcement of the new Chair would be achieved by close of business, Friday 19<sup>th</sup> July</li> <li>➤ Regarding the youth co-opt role, this is under way</li> <li>➤ Visits for the CP are being planned, with a trip to the LLWR and Drigg, Cumbria proposed for autumn 2024 and a possible international visit for 2025</li> </ul>	
5	AOB	Interim Chair/All
5.1	<ul style="list-style-type: none"> <li>• GDF Talks which include NWS subject matter experts (SMEs) planned for autumn 2024, and CP involvement would be welcome, eg, to help host the events, to give feedback, etc</li> </ul>	
5.2	<ul style="list-style-type: none"> <li>• A CP Member asked if, with a new government in place, there is likely to be a change of policy for the GDF. Response was that policy is currently unchanged, the sense is that it is unlikely to do so, and if it were to change, it would take 3-4 years to implement</li> </ul>	
5.3	<ul style="list-style-type: none"> <li>• Update from Simon Hughes – in Ignace, Canada, the municipality has voted to host the GDF and now awaiting the vote of the indigenous population</li> </ul>	
5.4	<ul style="list-style-type: none"> <li>• NWS have been invited to attend an International Conference in Vienna in October 2024. This is to engage municipalities involved in nuclear energy and there may be the opportunity for some CP Members to attend. Further information to follow</li> </ul>	
5.5	<ul style="list-style-type: none"> <li>• LCC have been invited, via Nuleaf, to attend a research facility in Oskarshamn, Sweden later in the year</li> </ul>	

### Decision Log

Meeting Date	Minutes Reference	Item	Date Due	Date Actioned	Status	Comments
18.07.24	4.4	CP voted to approve David Fannin as CP Chair. One CP member initially abstained due to concerns about CP Chair continuing as	18.07.24	18.07.24	<b>Closed</b>	CP Members agreed

		CIF workstream lead. Following discussion, including precedent set by Interim Chair, it was agreed new CP Chair would be considering the CIF role as part of the induction period. This led to full CP approval of appointment. Offer accepted by David Fannin				
18.07.24	4.4	All agreed that one of the unsuccessful Chair candidates be considered for a co-opt role on the CP if they meet the requirements of identified CP skills, knowledge or experience gap	18.07.24	18.07.24	<b>Closed</b>	CP Members agreed

### Action Log

<b>Meeting Date</b>	<b>Minutes Reference</b>	<b>Item</b>	<b>Date Due</b>	<b>Date Actioned</b>	<b>Status</b>	<b>Comments</b>
18.07.24	4.4	Co-opt recruitment to be considered and recommendation brought forward	17.10.24		Open	Cllr Craig Leyland  <u>Update</u> – to be resolved at CP Away Day, October 2024
18.04.24	5.2	Produce a slide pack outlining the work and purpose of the CP. Include a profile of the CP members to use the pack to help promote awareness of their role within the local community	19.09.24		Open	Anneline Wilson to action  <u>Update</u> – in progress and will involve the Communications workstream with the Operations & Governance workstream

21.03.24	3.3	Once CP member profiling and skills audit complete, including circulating to CP Members for approval, a paper to be written setting out any demographic, skills and experience gaps which a co-opted individual might bring to the Partnership	19.09.24		Open	Nicky Kirkby to action
21.03.24	3.4	Paper to be written reporting on the progress of the young person co-opt role	19.09.24	01.09.24	<b>Closed</b>	Nicky Kirkby to liaise with LCVS  <u>Update</u> – this item paused for now until new process is built as part of Operations & Governance workstream
18.04.24	5.1	Collate a list of Parish Councils and other appropriate groups for the CP to approach. Extend an offer to go to talk about the CP and their role in the GDF process	19.09.24	09.09.24	<b>Closed</b>	Nicky Kirkby to action  <u>Update</u> - Offer has been made and David Fannin to attend upcoming meetings this autumn
16.05.24	5.1	Invite Cllr Travis Hesketh to present the findings of his report of March 2024 at a future CP meeting. Findings from the Theddlethorpe Parish survey of November 2021 survey to also be presented	17.10.24	12.09.24	<b>Closed</b>	<u>Update</u> – the appropriate person to present the 2021 parish council survey has been clarified. Further to this, the appropriate person will be invited to present
16.05.24	7.1	Consider redesigning the CIF application form for amounts of up to £10,000 to make the process	17.10.24	01.09.24	<b>Closed</b>	Joe Blissett to oversee  <u>Update</u> – simplified online version of the

		more simple. Please note that this would be for paper copies only as the online form cannot be amended				form being prepared by CIF team and will be presented to CIP when complete. Please note it is the online form to be amended as paper copies do not currently exist
18.07.24	4.1	Share the sub-brand colour options with appropriate workstream leads	26.07.24	24.07.24	<b>Closed</b>	Anneline Wilson shared the colours with workstream leads
18.07.24	4.2	Email the slide deck listing the 16 projects funded by Community Investment Panel	19.07.24	19.07.24	<b>Closed</b>	Victoria Mana to action – Slide deck emailed 19.07.24
18.07.24	4.4	One unsuccessful Chair candidate to be contacted via telephone after this meeting	18.07.24	18.07.24	<b>Closed</b>	Cllr Craig Leyland contacted unsuccessful applicant 17.07.24